

NOVEMBER 1, 2021

Regular Meeting of Mayor and Council was convened at 7:01p.m. on November 1, 2021 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jay Bryant, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and James Walsh

Absent: None

Also present was Borough Attorney Mark Kitrick and Administrator Thomas Flarity.

Audience Participation

Council Member Bryant made a motion to open the meeting to the public on agenda items, seconded by Council Member Walsh. Motion carried unanimously.

Chris Caly, 2570 Summit Road, Manasquan (Wall) inquired about the extension of the First Avenue working hours and if there will be overtime associated with the overtime and wanted to know if it was budgeted.

Mayor Donovan stated that there will be no increase to the Borough regarding the extra hours requested to complete the project.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Approval of Minutes

Regular Meeting Minutes – October 4, 2021

Council Member Bryant made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

CONSENT AGENDA

**RESOLUTION
262-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Michael Texter from the position of Special Law Enforcement Officer II from the Manasquan Police Department effective as of October 19, 2021.

**RESOLUTION
263-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: GML CONSTRUCTION LLC
1250 CATTUS ISLAND BLVD
TOMS RIVER, NJ 08753

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security 131 First Avenue

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NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
264-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Sydney Dietrick from the position of Special Law Enforcement Officer II from the Manasquan Police Department effective as of October 16, 2021.

**RESOLUTION
265-2021**

WHEREAS, The Mayor and Council of the Borough of Manasquan on August 16, 2021 awarded the First Avenue Improvement Project to Fernandes Construction, Inc.; and

WHEREAS, The Mayor and Council are desirous to finish the First Avenue Improvement Project in the most expeditious and effective manner; and

WHEREAS, Chapter 3-28.3e of the Manasquan Borough Code permits Construction between the hours of 8:00 a.m. to 6:00 p.m. Monday through Saturday; and

WHEREAS, Fernandes Construction Inc., submitted a request to the Borough of Manasquan to begin construction at 7:00 a.m. Monday through Saturday.

NOW THEREFORE BE IT RESOLVED, that Borough of Manasquan authorizes Fernandes Construction Inc. to begin their construction from Monday to Saturday at 7:00 a.m.

BE IT FURTHER RESOLVED a copy of this resolution be presented to the Fernandes Construction Inc.

**RESOLUTION
266-2021**

WHEREAS, the Borough of Manasquan is desirous of appointing a part time Electrical Sub-Code Official; and

WHEREAS, the Code/Construction Supervisor has reviewed the candidates for the position of Electrical Sub-Code Official; and

WHEREAS, THE Code/Construction Supervisor has recommended that the Borough of Manasquan hire Glen R. Brown effective November 1, 2021.

NOW, THEREFORE BE IT RESOLVED on the 1st day of November, 2021 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Glen R. Brown is appointed to the position of Electrical Sub-Code Official of the Borough of Manasquan.
2. The effective date of this appointment is November 1, 2021.
3. The salary for this position is \$9,000 per year for 4 hours a week.
4. \$50 an hour for hours worked over the 4 hours a week.
5. A certified copy of this resolution shall be sent to:

Glen R. Brown

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**RESOLUTION
267-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING KEVIN POMPILIO FULL TIME ACCOUNT CLERK
IN THE FINANCE DEPARTMENT**

WHEREAS, due to a vacancy, the Borough of Manasquan (“Manasquan”) is in need of a full time Account Clerk in the Finance Department; and

WHEREAS, CMFO, Amy Spera has reviewed the candidates for the position of Account Clerk; and

WHEREAS, CMFO, Amy Spera has recommended that the Borough of Manasquan appoint Kevin Pompilio Account Clerk at the annual salary rate of \$35,000 with the addition of \$7,500 upon obtaining the Qualified Purchasing Agent Certification.

NOW, THEREFORE BE IT RESOLVED on the 1st day of November 2021, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Kevin Pompilio appointed to full-time Account Clerk.
2. The annual salary of \$35,000 with the addition of \$7,500 upon obtaining the Qualified Purchasing Agent Certification.
3. The effective date of this appointment is November 15, 2021.
4. A certified copy of this resolution shall be sent to :

Kevin Pompilio

**RESOLUTION
268-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, MONMOUTH COUNTY, REVIEWING AND
APPROVING THE BOROUGH OF MANASQUAN BOARD OF FIRE
COMMISSIONERS OF FIRE DISTRICT No. 1 FIRE
COMMISSIONER SALARY FOR 2022**

WHEREAS, via attached Resolution No. 2021, Borough of Manasquan Fire District No. 1 authorized and approved the 2022 annual compensation for the Board of Fire Commissioners; and

WHEREAS, N.J.S.A. 40A:14-88 requires the salaries of members of Board of Commissioners of Fire Districts to be reviewed and approved annually by the governing body; and

WHEREAS, the Mayor and Borough Council of the Borough of Manasquan have reviewed Board of Fire District No. 1 Resolution 2021 and the proposed annual compensations for each of the Board Commissioners as \$2000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, hereby approve the 2022 annual compensation of the Board of Fire Commissioners of the Borough of Manasquan Fire District No. 1.

**RESOLUTION
269-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

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NAME: RICHARD & BARBARA MULLARKEY
327 FIRST AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2021
327 FIRST AVENUE
BLOCK: 184.01 LOT: 10 ZONE: R-5
AMOUNT OF REFUND DUE: \$643.00

NAME: STACEY SIMON
415 EUCLID AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #13-2021
415 EUCLID AVENUE
BLOCK: 142 LOT: 39 & 40 ZONE: R-2
AMOUNT OF REFUND DUE: \$130.50

NAME: THOMAS & DEIRDRE HOWARD
329 EUCLID AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #12-2021
329 EUCLID AVENUE
BLOCK: 119 LOT: 21 ZONE: R-2
AMOUNT OF REFUND DUE: \$184.96

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
270-2021**

WHEREAS, pursuant to N.J.S.A. 54:4-8.10 et seq. two hundred fifty dollars (\$250) may be deducted each year from taxes due on the real or personal property of qualified active duty veterans or their unremarried surviving spouses; and

WHEREAS, 2021 property taxes based on the assessment listed in the 2021 Tax Duplicate, are to be deducted \$250.00; all monies showing a credit should be immediately refunded to the appropriate property owner stated;

WHEREAS, the Borough Tax Assessor and Tax Collector have reviewed the circumstances surrounding this deduction and have recommended to the Borough Council that the appropriate Borough officials be authorized to issue said deduction; and

WHEREAS, the Tax Collector shall be and is hereby authorized to deduct 2021 property taxes \$250.00, as he/she is a veteran as per NJ Statute 54:4-8.10 et seq.

NAME: LUND, THEODORE L & BARBARA
BLOCK 113
LOT 11

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Manasquan that the appropriate Borough officials be and are hereby authorized to issue the deduction in accordance with N.J.S.A. 54:4-8.10 et seq.

**RESOLUTION
271-2021**

BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$2,877,079.69
Capital Fund	\$205,180.44
Water/Sewer Fund	\$9,893.62
Beach Utility Fund	\$32,338.84
Recreation Building Trust	\$1,268.33
Recreation Trust	\$13,962.81
Unemployment	\$534.00
Affordable Housing	\$463.50
Animal Trust	\$265.00

Council Member Mangan made a motion to approve the consent agenda, seconded by Council Member Bryant. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, Read and Walsh. "No" none.

Ordinances – Second Reading

The Borough Attorney read the title of ordinance 2364-21 second reading and final hearing.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 15 (RENTAL PROPERTY), SECTION 15-2.3 (HEARING, POSTING OF BOND) AND ESTABLISHING CHAPTER 16 (FEES) SECTION 15-2.3 (POSTING OF BOND) OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Bryant made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Bryant. Motion carried unanimously.

Council Member Lee made a motion to pass and publish ordinance 2364-21 according to law, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, Read and Walsh. "No" none.

Committee Reports

Beach and Recreation Committee – Council Member Read stated that he does not have anything to report at this time.

Code and Land Use Committee – Council Member Walsh stated that he does not have anything to report at this time.

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Administration and Finance Committee – Council Member Olivera reported on the Notes the Borough sold in the amount of \$4,000,000 and received four bids. He stated that the interest cost came in at .36% which is good. He reported that the Borough received an official letter from FEMA cancelling the remaining payments on the CDL loan in the amount of \$918,736.37.

Council President stated the resolution approving the fire district salary is the first time the Borough is doing this as it is now part of the Best Practices which is required to get a higher score for grants.

Public Safety Committee – Council Member Lee reported that the police department participated in Operation Take Back where residents were able to drop off unused or expired medicine. He also reported that the Manasquan, Sea Girt and Spring Lake Heights police participated in Coffee with a Cop program which was sponsored by Shore Community Alliance, RAFTS, and Hope Sheds Light. He thanked the police department for their continued community outreach. He also thanked the First Responders as it relates to the recent storm.

Public Works and Construction Committee – Council Member Bryant thanked the DPW for the cleanup after the storm on Friday. He reported on the First Avenue Project and the timeline schedule for November.

Audience Participation

Council Member Walsh made a motion to open the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Jeff Stallop, 330 Stonehill Road, Freehold owner of Monmouth Health Foods voiced his concerns about shutting down Main Street which restricts his customers on those nights and how it is effecting his business and his family's wellbeing.

Mary Ryan, 113 Beachfront voiced her concerns on the First Avenue Project and the residents not getting notification of the water being shut off in a timely manner.

Council Member Lee made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Council Member Walsh made a motion to close the regular meeting at 7:21 p.m., seconded by Council Member Mangan. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED

11/15/2021